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**Cornell University**

**Alice Cook House, Carl Becker House, Hans Bethe House & William Keeton House**

**APPLICATION FOR GRADUATE RESIDENT FELLOW (GRF)**

INSTRUCTIONS/NOTES: Return completed application to Martha Benninger, Administrative Assistant, 109 Alice Cook House (mjb16@cornell.edu).

**The application deadline is Friday, February 1, 2008.**

Individuals who are registered in the Graduate School and are receiving Teaching Assistantships, Research Assistantships, Graduate Assistantships and Graduate Research Assistantships are generally eligible for employment. However, each individual has different provisions attached to their financial support, so **it is essential to clear your status with the Graduate School before submitting your application.** Verification signatures from the Director of Graduate Studies and the Special Committee Chair are required with the application materials.

For information on how part-time employment may effect your residence units and progress toward graduation, please refer to the Graduate School's website:

[http://www.gradschool.cornell.edu/pubs\\_and\\_forms/pubs/guidetograduatestudy.pdf](http://www.gradschool.cornell.edu/pubs_and_forms/pubs/guidetograduatestudy.pdf)

All applicants must have completed at least 1 year of graduate or undergraduate study at Cornell University.

International students must insure that their employment complies with INS regulations and other relevant United States laws. Applicants must have approval from one of the Immigration Advisors in Cornell's International Students and Scholars Office.

Type or print legibly. If a question does not apply to you, please indicate. Use additional sheets if necessary. A current resume may also be submitted with your application.

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

Net ID \_\_\_\_\_ Cornell ID # \_\_\_\_\_ Citizenship \_\_\_\_\_

**Are you applying for a position in (check one):**

- Carl Becker House \_\_\_\_\_
- Hans Bethe House \_\_\_\_\_
- Alice Cook House \_\_\_\_\_
- William Keeton House \_\_\_\_\_
- Any House \_\_\_\_\_

**Educational Experience** - list all undergraduate and graduate schools attended.

School	Dates	Degree Expected/Degree
.....		
.....		
.....		

Are you in good academic standing? \_\_\_\_\_

Academic program/field \_\_\_\_\_

What will be your status at Cornell during the 2008-2009 academic year (Masters, Ph.D., Law, MBA, Vet, other)?

What date do you expect to graduate from Cornell? \_\_\_\_\_

Are you going to be a full time matriculating student for the entire academic year 2008-2009?

Please list your primary work experience(s).

Employer	Location	Position	Dates of Involvement
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....

On a separate sheet, please attach your responses to the following questions:

- 1. What interests you most about this position?**
- 2. What skills and/or experiences make you qualified for this position?** Please include memberships in academic, social, recreational and community organizations.
- 3. What do you feel you have to contribute to the House community?**
- 4. List two professional references (excluding friends or family) who can answer questions about your skills, achievements, knowledge and character.** Except for applicants from the professional degree programs, one reference must be from your Special Committee Chair or from a Special Committee Member. Send letters of recommendation from each of your references to Martha Benninger (mjb16) by February 1, 2008.

Name \_\_\_\_\_ Daytime Phone \_\_\_\_\_

Relationship \_\_\_\_\_

Name \_\_\_\_\_ Daytime Phone \_\_\_\_\_

Relationship \_\_\_\_\_

I wish to be considered for the Graduate Resident Fellow position at Cornell University. To the best of my knowledge, the information supplied in this application is true and correct.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

**Signatures required to assure applicant eligibility:**

\_\_\_\_\_  
Director of Graduate Studies

\_\_\_\_\_  
Date

\_\_\_\_\_  
Special Committee Chair

\_\_\_\_\_  
Date

*International Students Only:*

\_\_\_\_\_  
ISSO Immigration Advisor

\_\_\_\_\_  
Date